

# User Manual for Online Registration under West Bengal Dental Council for Good Standing Certificate to Registered Dentist under this Council

## INTRODUCTION

This manual will guide you the step-by-step process on how to Register online at the West Bengal Dental Council ([www.wbdc.org.in](http://www.wbdc.org.in)) for **Good Standing Certificate to Registered Dentist under this Council**.

## STEPS TO FOLLOW:

HERE IS THE MANUAL  
FOR 'Good Standing  
Certificate to  
Registered Dentist  
under this Council.'



## Required Documents for Good Standing Certificate to Registered Dentist under West Bengal Dental Council

CANDIDATE NEED TO DOWNLOAD THE BELOW MENTIONED DOCUMENTS OR IT WILL BE  
AVAILABLE FROM THE 'DOWNLOAD FORMS' SECTION ON THE WEBSITE:

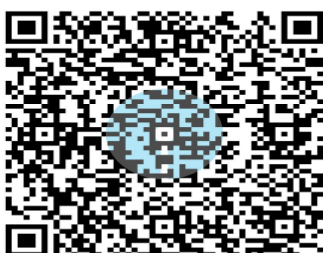


[Prayer letter for Good Standing Certificate](#) <Click to download>

At first the Candidate(s) need to pay the **Application for Good Standing Certificate Fees of Rs. 5000/-** at the time of filling of application to any of the following Payment Mode(s):

UPI ID: **wbdc637127@sbi**

SCAN & PAY



Account Name: West Bengal Dental Council

Bank: State Bank of India

Account No: 11143637127

IFSC: SBIN0000001

Branch: Kolkata Main Branch

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**The following documents are required to be arranged Good Standing Certificate to  
Registered Dentist under West Bengal Dental Council**

1. PRAYER LETTER FOR GOOD STANDING CERTIFICATE
2. WBDC REGISTRATION CERTIFICATE WITH UPDATED PAYMENT OF RENEWAL FEES
3. RELATED DOCUMENTS FROM WHICH AUTHORITY REQUIRED THE GOOD STANDING CERTIFICATE FROM WBDC.

**NOTE: All the above required documents must strictly not exceed 8 MB in size, in total, under any circumstances.**

- CANDIDATE(S) NEED TO SUBMIT THE SCANNED COPIES OF ALL THE ABOVE-MENTIONED TESTIMONIALS ALONG WITH THE **ONLINE PAYMENT RECEIPT** TO THE COUNCIL'S EMAIL: **info@wbdc.org.in**
- THEN COUNCIL WILL VERIFY THE AFORESAID DOCUMENTS.
- COUNCIL WILL INFORM THE CANDIDATE(S) OVER PHONE/EMAIL FOR ATTENDING **PHYSICALLY HIMSELF/HERSELF** AT THE COUNCIL OFFICE ONCE.
- CANDIDATE(S) NEED TO PRODUCE ALL THE **ABOVE-MENTIONED ORIGINAL TESTIMONIALS ALONG WITH THE ONLINE PAYMENT RECEIPT** AT THE TIME OF VISITING COUNCIL OFFICE.
- COUNCIL WILL PROVIDE THE **GOOD STANDING CERTIFICATE** TO THE CANDIDATE AT THAT TIME.

**NB: CANDIDATE(S) ARE HEREBY INFORMED THAT THEY ARE REQUIRED TO VISIT THE COUNCIL OFFICE ONLY ONCE FOR PHYSICAL VERIFICATION OF TESTIMONIALS REQUIRED FOR THIS PURPOSE AND COLLECTION OF GOOD STANDING CERTIFICATE.**

**Thank You**